

Enrolment and Registration 2008-2009

Welcome to the academic year 2008/2009. We look forward to meeting you at:

- **Regis College Orientation:** Wednesday, September 3, 2008
(http://www.regiscollege.ca/files/Regis_Orientation_2008.pdf)
(New students are strongly encouraged to come. A pizza supper will be held at 5 pm where current and new students will have a fun time together.)
- **Information Session for International Students:** Monday, September 8, 2008
(http://www.regiscollege.ca/files/Int'l_Stu_Info_Ses_2008.pdf)
(All current and new international students please come for updated information.)

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This **Regis Registrar's Office website** (<http://www.regiscollege.ca/current/registrar>) you are viewing will have information to help you throughout the year. Please check regularly for updates. Make sure to read in detail about:

- IMPORTANT DATES
- REGIS COURSE TIMETABLES
- FEES
- FORMS

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New students will usually go through the following:

- Get your **TCard** (the official identification card at the University of Toronto)
Website: <http://www.utoronto.ca/tcard/>
(ask: tcard.office@utoronto.ca, or 416-946-8047)
- Get your **UTORid** (University of Toronto identification) to access UofT computer services
Website: http://www.utorauth.utoronto.ca/?page=get_utorid
(ask: help.desk@utoronto.ca)
- Get your **UTORMail** (University of Toronto email)
Website: <http://www.utorid.utoronto.ca/>
(ask: information.common@utoronto.ca)
Inform regis.registrar@utoronto.ca and regis.library@utoronto.ca after you have done so.
- Clear all **admission condition(s)** if you have any. You are welcome to check with the Student Services Assistant for confirmation before September.
- Attend the **Regis College Orientation on Wednesday, September 3, 2008** at 9 am, Elliott McGuigan Hall, 67 St. Nicholas Street. (Details at http://www.regiscollege.ca/files/Regis_Orientation_2008.pdf)
- Advanced Degree students: also attend the **Toronto School of Theology (TST) Orientation for AD students** on Friday, September 5 at TST, 47 Queen's Park Crescent East. (Details at http://www.regiscollege.ca/files/TST_AD_Orientation_2008.pdf)
- Attend the **Regis College Academic Orientation Day** (this is **mandatory for new incoming students**, returning students are recommended to participate) on **Thursday, September 4, 2008** from 10 am – 2 pm (please bring brown bag lunch.) (Details at http://www.regiscollege.ca/files/Acad_Orientation_Day.pdf)

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All students will prepare for the new academic year with the following:

- Verify and update your personal information on **ROSI** (Repository of Student Information – the UofT student record system) to ensure accuracy by August 31.
Website: www.rosi.utoronto.ca – Personal Information
(ask: the Student Services Assistants if you encounter problems with ROSI, 416-922-5474)
- **Contact your Program Director** and bring with you the Academic Activities Approval Form (http://www.regiscollege.ca/files/Acad_Activity_Approval_0.pdf) for selection of courses. Then enrol the course(s) on ROSI (www.rosi.utoronto.ca). The signed Academic Activities Approval Form should be forwarded to the Registrar’s Office for record.
- Enrol your course(s) in ROSI
Website: www.rosi.utoronto.ca – Course Enrolment
Make sure to check out the **Blackboard** website to see if the instructor is using Blackboard as support, and for preparation before coming to classes.
Websites: http://www.portalinfo.utoronto.ca/Student_Help.htm
http://www.portalinfo.utoronto.ca/Student_Help/Student_Self_Help.htm (self-help)
(ask: help.desk@utoronto.ca, or 416-978-4357)
- Pay your **fees** as soon as possible. You can view your account on ROSI (www.rosi.utoronto.ca).
Website: <http://www.fees.utoronto.ca/site4.aspx>
(ask: info.studentaccount@utoronto.ca, or 416-978-2142)
Please read all relevant information at the UofT Student Accounts Office website:
<http://www.fees.utoronto.ca/session/fallwinter0809.htm>
Please set up electronic or telephone payment methods with your bank.
Registration in a program is only valid upon receipt of fees by the University.
Note that the last day to withdraw is not the last day for refund.
- All Advanced Degree (**AD**) students are to forward to the Registrar’s Office, by August 31, the “**Declaration of Full-Time/Part-Time Status**” form available under the “Forms” session. This form is to be completed and submitted annually.



All international students please note:

- Come to the **International Students Information Session** on Wednesday, September 8, 2008, 2-4 pm in the Student Lounge.
- Come to the Registrar’s Office with your passport and 2 copies of your **Study Permit**. If your Study Permit is renewed during the course of your study, send 2 copies of the new study permit to the Registrar’s Office immediately upon receipt.
- Contact the International Student Centre for picking up your **University Health Insurance Plan (UHIP)** card(s) for yourself and family members.
Website: <http://www.isc.utoronto.ca/uhip.html>
(ask: isc.information@utoronto.ca)

- Check the **Preferred Provider Network (PPN)**
Get information about the hospitals where you will receive UHIP coverage if in case you need health services.
Websites: <http://www.uhip.ca/bin/library/preferredHospitals.cfm>
<http://www.utoronto.ca/health/programs/hip.htm>
- **Register in person with the International Student Centre** so that you are on their email list for various news and activities.
33 St. George Street, Cumberland House
Tel. 416-978-2564
- International students may apply for work off-campus under the conditions stipulated by the Ontario Government. A **Work Permit** is required.
Website: <http://www.cic.gc.ca/english/applications/work-students.html>
- Still looking for accommodation? Access the campus **Student Housing** website.
Website: <http://link.library.utoronto.ca/StudentHousing/>
Regis College student has priority to a number of rooms on the graduate floor of the 89 Chestnut Residence
Website: <http://www.chestnutresidence.utoronto.ca/>
(ask: chestnut.residence@utoronto.ca, or 416-978-8863)