

**Integration for Ministry**  
**Diploma in Spiritual Theology / Diploma in Theological Studies Programs**  
**Admissions Application Process**  
**Checklist**

**Step One** (*all applicants*)

- \_\_\_\_\_ Make an appointment to meet with the Program Director, Professor Maureen McDonnell ([maureen.mcdonnell@utoronto.ca](mailto:maureen.mcdonnell@utoronto.ca)) if you have not done so yet. Special arrangements can be made to conduct alternative interview (e.g. by telephone) for applicants from outside Toronto.
- \_\_\_\_\_ Complete the Regis College Application Forms.
- \_\_\_\_\_ Complete the University of Toronto Student Information Form.
- \_\_\_\_\_ Complete the Self-Evaluation Form.
- \_\_\_\_\_ Include the one-page Student Information Statement on your reasons for wishing to enroll in the Program.
- \_\_\_\_\_ Mail all the above with a \$25.00 non-refundable application fee to The Registrar, Regis College, 100 Wellesley Street W., Toronto, Ontario, Canada M5S 2Z5.

You will receive an acknowledgment from the Registrar's Office when your application is received, indicating that an admission file had been opened for you.

**Step Two** (*all applicants*)

- \_\_\_\_\_ Arrange to have official transcripts for all your post-secondary studies sent directly to The Registrar at Regis College by contacting the Registrar's Office of the institution concerned.
- \_\_\_\_\_ Ask two referees to complete the enclosed Reference Forms. Appropriate referees should know you in an academic, church, volunteer service or professional setting. At least one referee should be able to comment on your personal and ministerial abilities or potential. Referees should send the references directly to the Registrar at Regis College in envelopes sealed and signed at the back.

**Step Three** (*for all applicants whose first language is not English*)

- \_\_\_\_\_ Arrange to take a TOEFL (Test of English as a Foreign Language) exam and have the results forwarded to the Registrar's Office. This requirement can be waived for students who are able to prove that they have been working in an English environment. If you have questions about how to register for the TOEFL, the Registrar is happy to be of assistance.

**Step Four** (*international applicants only*)

- \_\_\_\_\_ Applicants who are not Canadian citizens must either provide proof that they already possess Landed Immigrant Status or a Canadian Student Visa or must be prepared to seek a Canadian Student Visa as soon as notice of admission has been received from the College and before registering for the first semester. The Registrar is able to provide assistance to students seeking Canadian Student Visas.

**Step Five** (*all applicants*)

- \_\_\_\_\_ Once your file is complete, you will be contacted and a personal admission interview will be arranged for you. Special arrangements can be made to conduct alternative interviews (e.g. by telephone) for applicants from outside Southern Ontario.

***Admission decisions are made once your admission file is complete and your admission interview has taken place.***



# Regis College

Federated with the University of Toronto  
 Founding Member of the Toronto School of Theology

## INTERGRATION FOR MINISTRY

DIPLOMA OF SPIRITUAL THEOLOGY

DIPLOMA OF THEOLOGICAL STUDIES

SOCIAL INSURANCE NUMBER				Program Application Form				U. OF T. STUDENT NUMBER							
FULL LEGAL NAME				SURNAME				GIVEN NAMES (IN FULL)							
<input type="checkbox"/> MR <input type="checkbox"/> OTHER <input type="checkbox"/> MS															
SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE				DATE OF BIRTH				E-MAIL							
MARITAL STATUS    SING.    MAR.    WD.    DIV.    SEPARATED OTHER <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				MONTH                      DAY                      YEAR											
PRESENT MAILING ADDRESS	STREET		APT/SUITE #		CITY/TOWN		PROV./COUNTRY		POSTAL CODE		TELEPHONE (area code)				
PERMANENT MAILING ADDRESS	STREET		APT/SUITE #		CITY/TOWN		PROV./COUNTRY		POSTAL CODE		TELEPHONE (area code)				
RELIGIOUS DENOMINATION	<input type="checkbox"/> _____ <input type="checkbox"/> JESUIT <input type="checkbox"/> DIOCESAN <input type="checkbox"/> LAY <input type="checkbox"/> OTHER RELIGIOUS				COUNTRY OF CITIZENSHIP			IF YOU ARE NOT A CANADIAN CITIZEN PLEASE INDICATE (IMPORTANT)							
DIOCESAN OR CONGREGATION NAME & ADDRESS					TELEPHONE (area code)			<input type="checkbox"/> LANDED IMMIGRANT <input type="checkbox"/> STUDENT VISA <input type="checkbox"/> OTHER VISA							
PRESENT MINISTRIES															
PREVIOUS MINISTRIES															
ACADEMIC BACKGROUND	DEGREE		YEAR		MAJOR		INSTITUTION								
ACADEMIC BACKGROUND (POST B.A.)	DEGREE		YEAR		MAJOR		INSTITUTION								

STUDENT'S SIGNATURE \_\_\_\_\_

DATE: \_\_\_\_\_



Regis College

*INTERGRATION FOR MINISTRY*  
 *DIPLOMA OF SPIRITUAL THEOLOGY*  
 *DIPLOMA OF THEOLOGICAL STUDIES*  
Admission Application

**Student Information Statement**

Name: \_\_\_\_\_

**Please state your reasons for wishing to enroll in the Diploma in Spiritual Direction Program. Answers should be typewritten. Thank you.**



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**INTEGRATION FOR MINISTRY**  
 **DIPLOMA OF SPIRITUAL THEOLOGY**  
 **DIPLOMA OF THEOLOGICAL STUDIES**

**Self-Evaluation Form**

**Note to Candidates:** The Integration for Ministry Diplomas at Regis College are an invitation to expand one's social and spiritual vision in an atmosphere that is deeply Catholic and widely ecumenical, involving men and women from a variety of cultures and ministerial experiences. These diplomas are built on the belief that the cultural crisis of our time is planetary in proportion and spiritual in essence, calling for re-imagining community, spiritual and societal structures. To be able to reflect theologically on these realities in the light of Christian faith, to discover the creative action of God in one's own life and in human efforts that promote personal and social transformation, and to respond pastorally in terms of the lives of ordinary people, these are the challenges for every dimension of ministry in the Church today.

**Name of Candidate:** \_\_\_\_\_

Please describe yourself with respect to the following skills, characteristics, aptitudes and capacities. In circling responses, please note that 5 = an area established strength, 4 = proven ability, 3 = some ability, 2 = show aptitude, 1 = would need to overcome obstacles to develop in this area, 0 = unable to judge.

***Communication, Learning***

academic ability	5	4	3	2	1	0
offer constructive feedback	5	4	3	2	1	0
writing skills	5	4	3	2	1	0
speak well in public	5	4	3	2	1	0
able to solve problems	5	4	3	2	1	0
listening skills	5	4	3	2	1	0
able to revise a position	5	4	3	2	1	0

***Faith***

faith is a part of daily life	5	4	3	2	1	0
prayerful	5	4	3	2	1	0
appreciate the gifts of others	5	4	3	2	1	0
concerned about injustice	5	4	3	2	1	0
accepts limitations of others	5	4	3	2	1	0

***Social, Pastoral***

takes initiative	5	4	3	2	1	0
empathetic to others	5	4	3	2	1	0
relate well to other cultures	5	4	3	2	1	0
able to receive criticism	5	4	3	2	1	0
adapt well to change	5	4	3	2	1	0
work well in team setting	5	4	3	2	1	0
have a sense of humour	5	4	3	2	1	0
set realistic goals	5	4	3	2	1	0
manage conflict well	5	4	3	2	1	0
able to keep a confidence	5	4	3	2	1	0
responsible	5	4	3	2	1	0
seek the advice of others	5	4	3	2	1	0

**Please respond to the following questions, giving specific examples where possible.  
Please answer the following questions on separate paper. Answers should be typewritten.**

1. Please give a short biographical outline of your life and experiences over the past ten years. Include significant personal experiences, positions, or activities in which you have engaged, strengths and weaknesses you have become aware of, areas of personal growth most important to you at this time, and your hope and plans for the future. In short, as you can see now, where have you been, where are you at the moment, where might you be going?
2. What do you consider to be the two or three most pressing and urgent issues of our age? Why? What for you are signs of hope in our church and world? Why?
3. Please indicate any institutes or workshops in which you have been involved(e.g. social analysis, gospel awareness, justice, personal integration or spirituality) over the past few years?
4. Besides the Bible, what three books have influenced you most? Explain how, briefly.
5. What gifts or talents do you feel you might contribute to the program or community?
6. How do you see yourself in a graduate program in Ministry and Spirituality?
7. Have you been under professional, psychological, or special medical care within recent years? If so please give details.
8. How did you learn of the program? Is there any further information relevant to your application?
9. Please include a recent photo of yourself.



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***INTEGRATION FOR MINISTRY***  
**□ *DIPLOMA OF SPIRITUAL THEOLOGY***  
**□ *DIPLOMA OF THEOLOGICAL STUDIES***  
***Referee Evaluation Form***

**Note to Referees:** The Integration for Ministry Diplomas at Regis College are an invitation to expand one’s social and spiritual vision in an atmosphere that is deeply Catholic and widely ecumenical, involving men and women from a variety of cultures and ministerial experiences. These diplomas are built on the belief that the cultural crisis of our time is planetary in proportion and spiritual in essence, calling for re-imagining community, spiritual and societal structures. To be able to reflect theologically on these realities in the light of Christian faith, to discover the creative action of God in one’s own life and in human efforts that promote personal and social transformation, and to respond pastorally in terms of the lives of ordinary people, these are the challenges for every dimension of ministry in the Church today.

Please place the completed reference form into an envelope, seal and sign at the back, and address it to: Registrar, Regis College, 100 Wellesley Street W., Ontario, Canada M5S 2Z5.

**Name of Candidate:** \_\_\_\_\_

Name of Person Completing Reference: \_\_\_\_\_

In what capacity do you know the candidate? \_\_\_\_\_

How long have you known the candidate? \_\_\_\_\_

Phone number where you may be contacted for further information (\_\_\_\_) \_\_\_\_\_

Please describe the candidate with respect to the following skills, characteristics, aptitudes and capacities. In circling responses, please note that 5 = an area of established strength, 4 = proven ability, 3 = some ability, 2 = show aptitude, 1 = would need to overcome obstacles to develop in this area, 0 = unable to judge.

***Communication, Learning***

academic ability	5	4	3	2	1	0
offers constructive feedback	5	4	3	2	1	0
writing skills	5	4	3	2	1	0
speaks well in public	5	4	3	2	1	0
able to solve problems	5	4	3	2	1	0
listening skills	5	4	3	2	1	0
able to revise a position	5	4	3	2	1	0





6. Do you recommend the candidate for admission into a ministry and leadership preparation program? Please check only one of the following and comment as necessary. Attach a separate sheet if you wish to comment further.

Yes, with no reservations.

Yes, with the following reservation(s).

Yes, but on the following condition(s).

No. Defer until the following is addressed.

No.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



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**Name of Candidate:** \_\_\_\_\_

Name of Person Completing Reference: \_\_\_\_\_

In what capacity do you know the candidate? \_\_\_\_\_

How long have you known the candidate? \_\_\_\_\_

Phone number where you may be contacted for further information (\_\_\_\_) \_\_\_\_\_

Please describe the candidate with respect to the following skills, characteristics, aptitudes and capacities. In circling responses, please note that 5 = an area of established strength, 4 = proven ability, 3 = some ability, 2 = show aptitude, 1 = would need to overcome obstacles to develop in this area, 0 = unable to judge.

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speaks well in public	5	4	3	2	1	0
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listening skills	5	4	3	2	1	0
able to revise a position	5	4	3	2	1	0





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Yes, with no reservations.

Yes, with the following reservation(s).

Yes, but on the following condition(s).

No. Defer until the following is addressed.

No.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_