



**TST DOCTORAL PROGRAM**  
**Request for an Extension**  
**to Complete Comprehensive Examinations**  
(subsequent extension)

According to the ThD/PhD Handbook (§8.4), student are expected to complete the comprehensive examinations within three years of admission to the program. Students who fail to meet this deadline may apply for an extension. An extension for one year can be granted by the College Director of AD Studies; any additional extensions need the approval of the Advanced Degree Council. The period of extension is normally one year. Students who have not completed their comprehensive examinations by the end of their sixth year of registration are normally not eligible for any further extension. To request a subsequent extension, a student needs to complete the following form and obtain signatures from the chair of the supervisory committee and the AD Director of the school of registration.

NAME OF STUDENT \_\_\_\_\_ STUDENT NUMBER \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ SCHOOL \_\_\_\_\_

MONTH AND YEAR OF ADMISSION INTO DOCTORAL PROGRAM \_\_\_\_\_

REASONS FOR THE REQUEST (Use the following space or submit a separate letter. All information will be treated confidentially.)

STUDENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY CHAIR  
OF SUPERVISORY COMMITTEE \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY AD DIRECTOR  
OF STUDENT'S SCHOOL \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY AD COUNCIL \_\_\_\_\_ DATE \_\_\_\_\_