

AD Students: Please sign this declaration and submit it to the Regis Registrar by August 31.

D.Min. students please submit it to the Regis Registrar by March 31 [see “Note: (4)” below].

**REGIS COLLEGE
ADVANCED DEGREE STUDENT
DECLARATION OF FULL-TIME / PART TIME STATUS
FOR THE 2011/2012 ACADEMIC YEAR
September 1, 2011– August 31, 2012
(D.Min.: April 2011 – April 2012)**

In accordance with section 6 of the TST Advanced Degree Handbooks, I attest that:

1. I am pursuing my studies as a full-time occupation and identify myself as a full-time student, i.e.
- (a) My supervisor considers me to be a full-time student.
 - (b) I am geographically available and visit the campus regularly. If I require an absence from the University for a period of more than four weeks during the academic term, I will obtain written permission from my supervisor/chair of my supervisory committee/Advanced Degree Director of my College.
 - (c) I regard myself as a full-time student. I regard my other time commitments as being compatible with this role.
- Note:
- (1) For the **MA and ThM programs**, students may engage in their studies on a full-time or a part-time basis.
 - (2) For the **ThD and PhD programs**, two (normally consecutive) years of full-time residence are **required** in order to complete course requirements.
 - (3) Students who have completed their required years of full-time residence pay the Continuation of Program Fees, whether they are engaged in their studies on a full-time or a part-time basis. It is usually to their advantage to continue on a full-time basis. Their full-time status must be reported to their colleges.
 - (4) For the **DMin program**, students are in full-time residence for their whole program, unless they obtain permission to reduce their commitments.
 - (5) It is **no longer necessary** for full-time students to limit employment to an average of ten hours a week during any term. (TST AD Handbook)
2. I will be engaged in academic activity during this period, but on a part-time basis.
3. I will NOT be engaged in academic activity directed toward my degree during this period. I request that a Leave of Absence form be sent to me.

Date

Student Number

Signature

Name – please print

Program